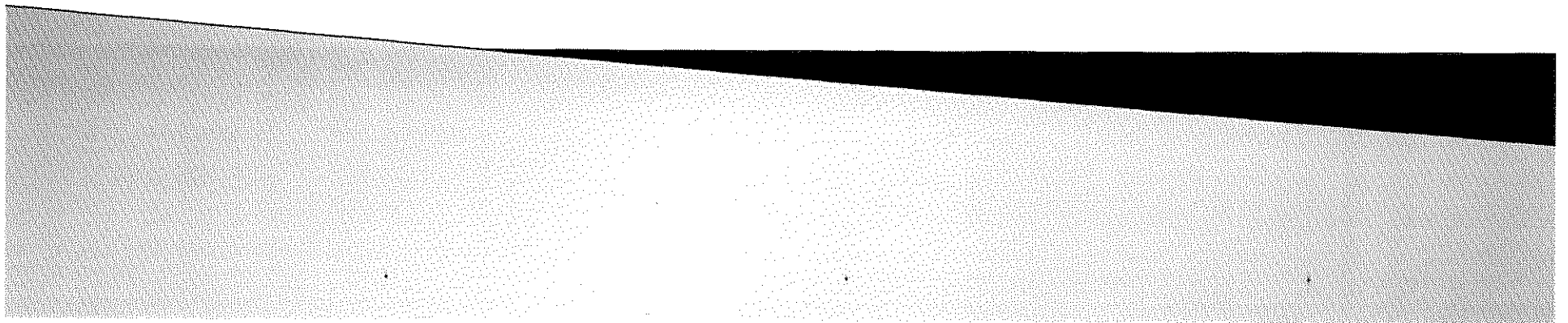


# Forest Glen 101

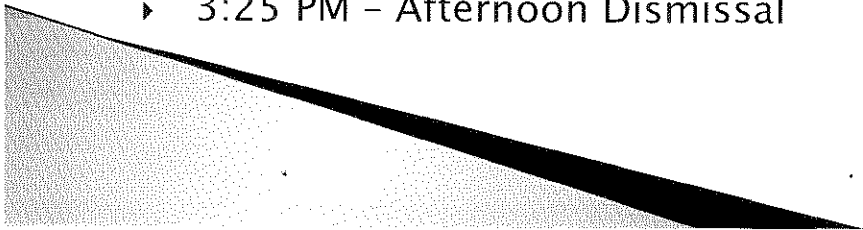
## September 21, 2010

Welcome to Forest Glen School



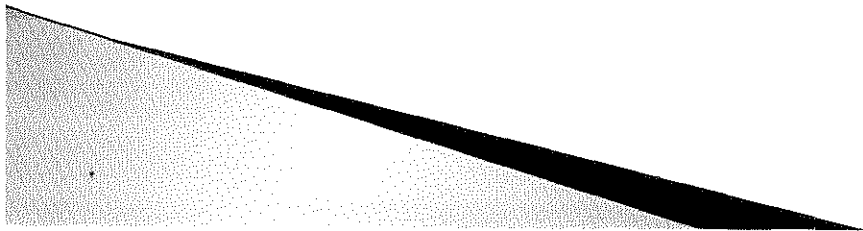
# School Hours

- ▶ ECSE / Pre-K
- ▶ AM – 9:00 – 11:30 AM
- ▶ PM – 12:35 – 3:05 PM
  
- ▶ Kindergarten
- ▶ AM – 9:00 – 11:40 AM
- ▶ PM – 12:45 – 3:25 PM
  
- ▶
- ▶ Grades 1 – 5
- ▶ 8:45 AM – First Bell – Supervision of Students
- ▶ 8:50 AM – Second Bell – Enter Building
- ▶ 9:00 AM – Tardy Bell
- ▶ Noon – 12:25 PM Grades 1 – 2 eat
- ▶ Grades 3, 4, and 5 have recess
- ▶ 12:25 – 12:50 PM Grades 1 – 2 have recess
- ▶ Grades 3, 4, and 5 eat
- ▶ 12:45 PM – Students who go home for lunch may enter the building at Door #1
- ▶ 12:50 PM Return to classroom
- ▶ 3:25 PM – Afternoon Dismissal



# Going Home For Lunch

- ▶ Students who go home for lunch must stay at home for the entire lunch hour.
- ▶ Students should arrive back at school between 12:45 – 12:50 PM
- ▶ All students enter the building through Door #1 – by the main office. Supervision is provided for these students.
- ▶ When the 12:50 bell rings, students enter the building and go to their classrooms.



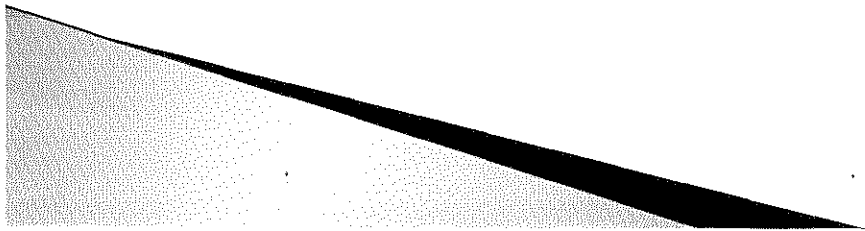
# Arrival and Dismissal Reminders

- ▶ Students should not arrive at school prior to 8:45 AM. Supervision begins at 8:45 AM.
- ▶ Only let students out of your vehicles or let them enter your vehicle in the loading zone on Elm Street.
- ▶ Students being picked up by bus will load on Highland Avenue heading north.
- ▶ No car traffic is allowed on Highland from Oak to Geneva between 8:30 – 9:00 AM and 3:00 – 3:30 PM.
- ▶ Never pass a school bus when students are loading or unloading.



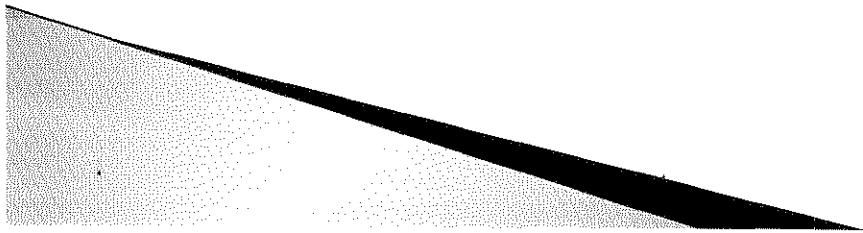
# Arrival and Dismissal Reminders

- ▶ Please remember that school zone speed limit is 20 mph.
- ▶ Students should only enter and exit vehicle on passenger side.
- ▶ Do not pull around waiting cars and pass on the left. Once in line, stay in line until your student has exited in loading zone. **No passing on Elm Street.**
- ▶ Do not drop off or pick up your child on Elm Street between Highland and Euclid.
- ▶ Do not drop off or pick up your child on Highland Avenue between Elm and Geneva.
- ▶ Do not drop off or pick up your child in prohibited parking areas (see next slide).
- ▶ Do not drop off and pick up between parked cars.
- ▶ Parents should not exit the vehicle at any time in the pick up line except for parents of early childhood special education students.
- ▶ Do not block crosswalks when waiting for cars ahead of you to move forward.
- ▶ Do not talk on your cell phone when dropping off and picking up. (It is illegal in a school zone.)



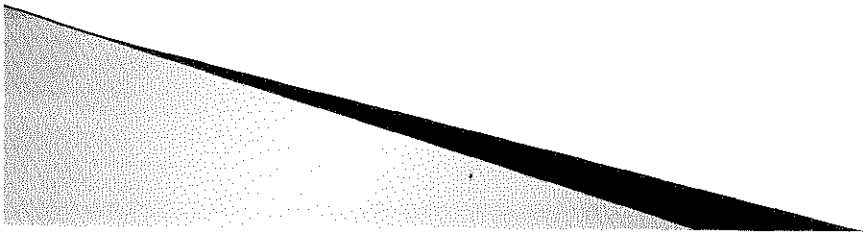
# Visitors and Parent Helpers

- ▶ All parents and visitors must sign in and out when in the building during school hours when students are present.
- ▶ You must enter at Door #1. Please do not ask students / staff to let you in at other doors.
- ▶ Please wear your visitor sticker at all times.



# Approved Parking Areas

- ▶ Highland Avenue (south of teacher's marked spots) or Elm Street (west of school property) in designated/parking locations.
- ▶ Safe loading zone – except during drop off and pick up times.
- ▶ Street parking as permitted by village ordinance (ie, not on Main Street, but available on Oak and Euclid)



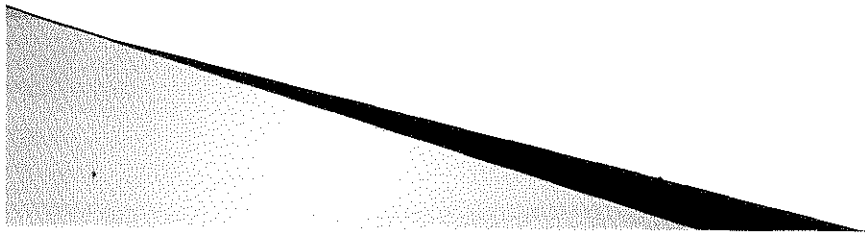
# Prohibited Parking Areas

- ▶ Century 21 /Historical Society/Stacy's Tavern
- ▶ District 41 Administration Building Parking Lot
- ▶ 7 Eleven lot
- ▶ Highland, north of Elm and south of Geneva
- ▶ Adjacent to the intersection of Elm and Highland (SE corner)
- ▶ Forest Glen back lot off Main Street
- ▶ Private driveways
- ▶ Crosswalks
- ▶ Designated staff parking spots outlined in yellow parking lines



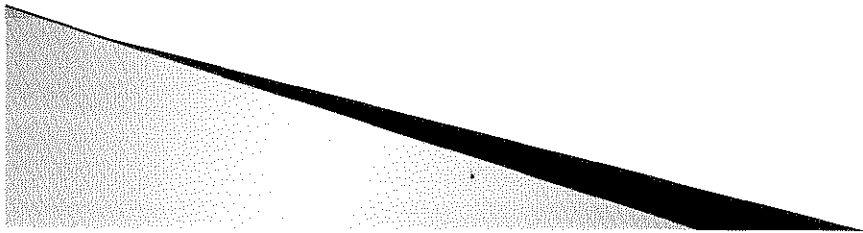
# Curriculum Nights

- ▶ Curriculum Nights take place in early September.
- ▶ These nights are for parents only.
- ▶ Classroom teachers will review classroom guidelines, grade level curriculum, and grading procedures.
- ▶ Sign ups for conferences take place on this evening.
- ▶ Sign ups to help in the classroom.
- ▶ Sign ups for PTA committees, room parties, and classroom room parents take place on this evening.



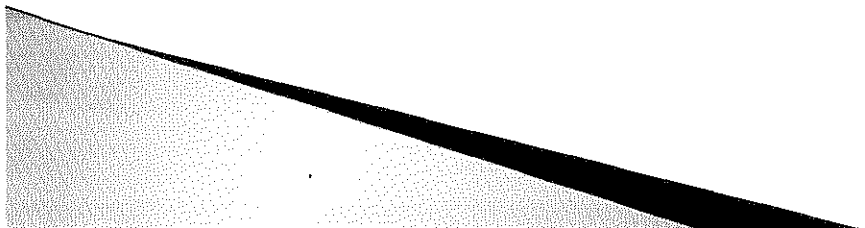
# PTA

- ▶ Your PTA dues give your family many benefits.
  - \*You receive a free school directory.
  - \*You receive discounts on PTA evening events such as Sock Hop and Bingo Night.
  - \*You are able to chair a PTA committee.



# PTA Fundraising

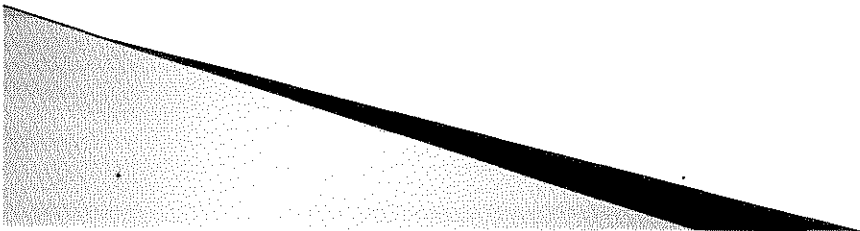
- ▶ MrZ is the PTA's main fundraiser.
- ▶ Fundraising supports events such as:
  - School assemblies
  - Science fair
  - PTA Reflections
  - Most of the cost of the school directory
  - Ice cream social
  - Field Day
  - High Interest Day



# Enrichment Opportunities Arranged by the PTA

These programs are available to students on a tuition basis:

- ▶ Rising Stars
- ▶ Chess Club
- ▶ Language at Lunch
- ▶ Great Books
- ▶ Drama Club
- ▶ Mad Science



# Eagle Assemblies

These whole school assemblies take place 3 times per year. They are hosted by our fifth grade students. Fifth grade parents are welcome to attend when their child's class is hosting the assembly and to attend the Honor assembly.

- ▶ September – Welcome Back
- ▶ December – Holiday
- ▶ May – Honor



# Classroom Parties

Each year the PTA hosts 3 classroom party days.

▶ Halloween – October 29

- 10:00 – 11:00 AM – ECSE and AM Kindergarten
- 12:40 – 1:35 PM – Grades 1 – 5 Lunch
- 1:45 PM – 3:00 PM – Pumpkin Parade and Parties

▶ Winter

December 16

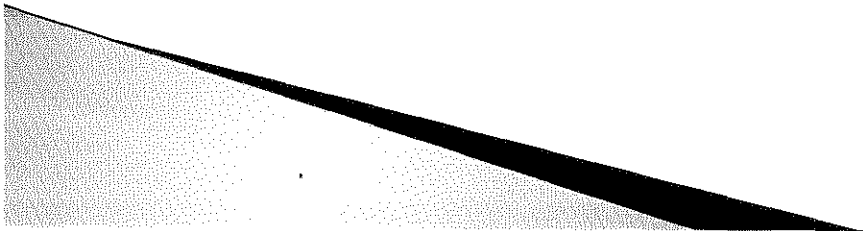
- 9:15 – 10:15 AM – ECSE and AM Kindergarten
- 1:00 – 2:00 PM – ECSE and PM Kindergarten

December 17

- 10:30 – 11:30 AM – Grades 1 – 5

▶ Valentine's Day – February 14

- 10:00 – 11:00 AM – ECSE and AM Kindergarten
- 1:00 – 2:00 PM – All Classrooms



# Open Houses

Three Open Houses occur each school year. These evenings are for families to attend.

**January 27 – Grades 2 and 3 – 6:30 – 8:00 PM**

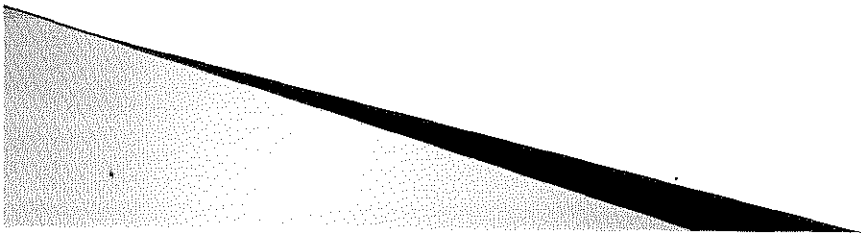
- ▶ 7:00 PM – Grade 3 Music Performance
- ▶ Grade 2 will have a Literacy or Math component

**March 15 – Grades 4 and 5 – 6:30 – 8:00 PM**

- ▶ 7:00 PM – Grade 5 Music Performance
- ▶ Grade 4 will have a Literacy or Math component

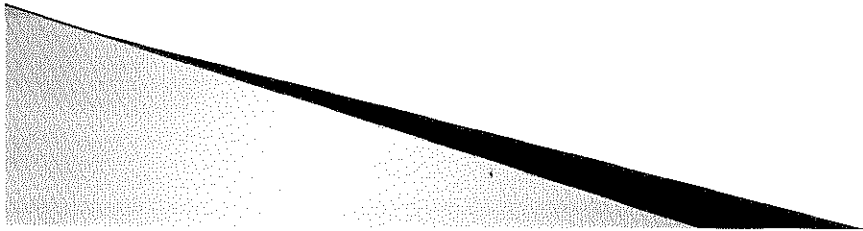
**April 28 – Kindergarten and Grade 1 – 6:30 – 8:00 PM**

- ▶ 7:00 PM – Grade 1 Music Performance
- ▶ Kindergarten will have a Literacy or Math component



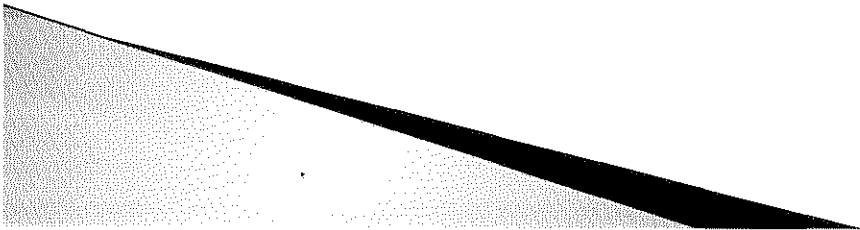
# Music Performances

- ▶ We are implementing a more streamlined and focused approach to our student music performances this year.
- ▶ This is something that will be consistent at all four elementary schools.
- ▶ All students will have the experience of rehearsing and performing in grade-level groups.
  - Students in first, third and fifth grade will participate in evening performances during the school year.
  - Students in second and fourth grade will perform for their peers during the school day at some point during the year.
- ▶ At the end of the year, we will gather and review feedback along to see what if any adjustments to make in student performances.



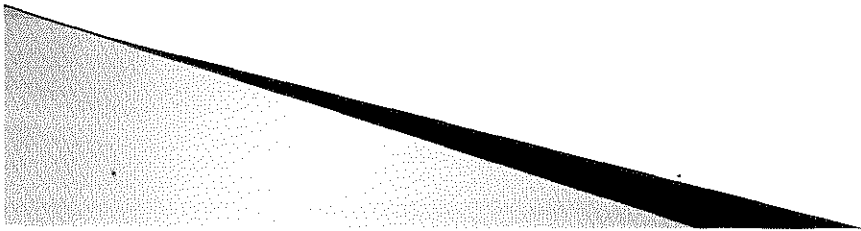
# Reporting Absences

- ▶ If your child must be absent from school, please call the Attendance Line at 630-534-7205.
- ▶ Please do not e-mail the teachers or leave pertinent information on the main office voicemail.



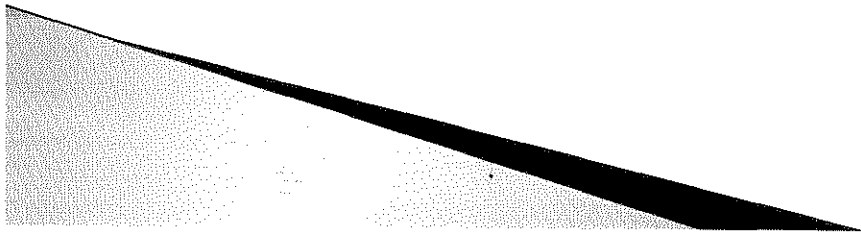
# Changes in Plans

- ▶ If your pick up plans change for your child, we would appreciate notifying the office at 630-790-6490 no later than one hour before dismissal (10:40 AM for AM Early Childhood and Kindergarten, 2:25 PM for everyone else).
- ▶ This one hour window will allow the office staff enough time to get messages to the classroom teachers and will cut down on the end of the day confusion that sometimes takes place.
- ▶ Please do not leave messages about these changes on teacher's voice mail or email as we cannot guarantee that they will be retrieved in time.
- ▶ We realize and expect that there will be occasions when last minute changes need to take place, but we would greatly appreciate your assistance with giving us as much time as possible to get the message to the correct classroom.



# Tardy, Picking Up Early, or Returning from an Appointment

- ▶ If your child is tardy, parents must come into the building to sign your child in for the day.
- ▶ If you are picking up your child early, you must enter the office and sign out your child.
- ▶ If you are returning your child from an appointment to school, you must enter the office and sign in your child.



# Newsletters and Flyers

- ▶ The Baldy Bulletin, the Forest Glen Newsletter is available online at these sites:

[www.forestglenpta.org](http://www.forestglenpta.org)

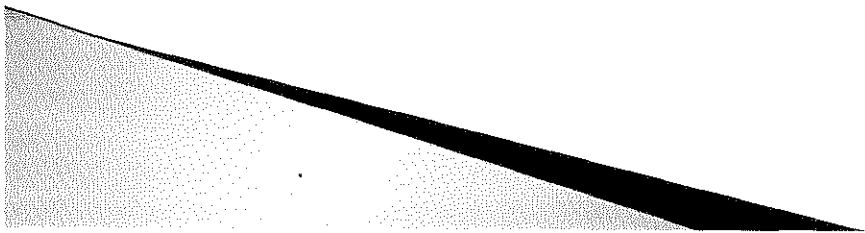
[www.d41.org/schools/forestglen](http://www.d41.org/schools/forestglen)

- ▶ PTA News and Flyers are available online at this site:

[www.forestglenpta.org](http://www.forestglenpta.org)

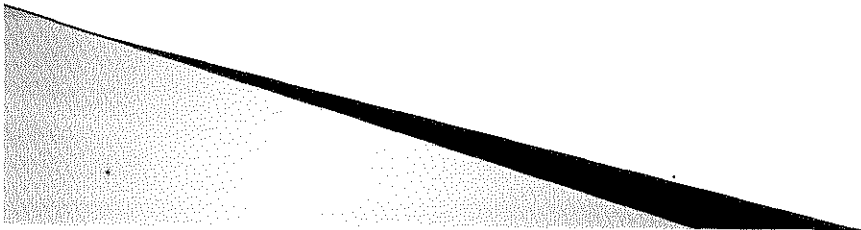
- ▶ District e-news is available online at this site:

[www.d41.org](http://www.d41.org)



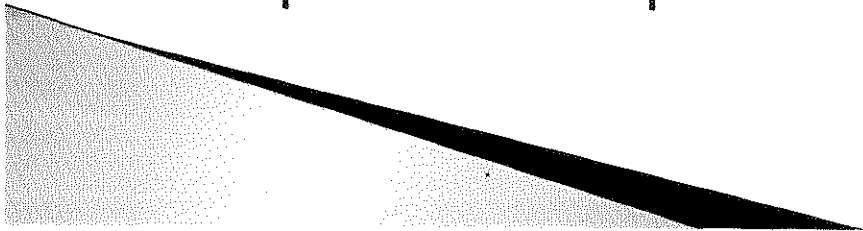
# Targeted Learning Time (TLT)

- ▶ A 35 minute block every day where students are grouped according to literacy needs.
- ▶ Students may receive either intervention or enrichment.
- ▶ Groups are flexible, fluid, and ongoing based on individual student needs.
- ▶ Groups are determined based on data collected on grade level literacy goals.



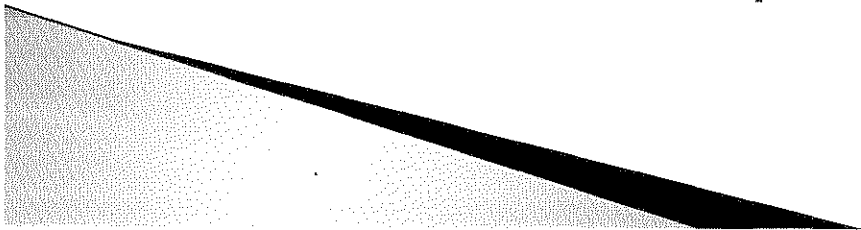
# Building Leadership Team (BLT)

- ▶ Monitor the building's progress towards reaching the goals set in the school improvement plan.
- ▶ Discuss, provide, and facilitate leadership for implementing the school improvement plan for the building and grade/department level.
- ▶ Provide leadership with school-wide data analysis.
- ▶ Assist in identifying professional development needs based on school improvement plan initiatives.
- ▶ Assist in communicating progress of the school improvement plan action steps.



# BLT Membership

- ▶ Teachers: Adam Andres, Jacki Carapella, Patty Corwin, Lana Grodoski, Rena Mulligan, Gayle Nelson, Julie Nicolai, Mirela Pajcini, and Julie Podulka
- ▶ Support Staff: Mary Diebold
- ▶ Administration: Mary Hornacek and Tim Lofgren
- ▶ Community Representatives (Parents): Ellen McDonnell, Laura Phillips, and Teresa Springer
- ▶ Co-Chairs: Mary Hornacek and Julie Nicolai

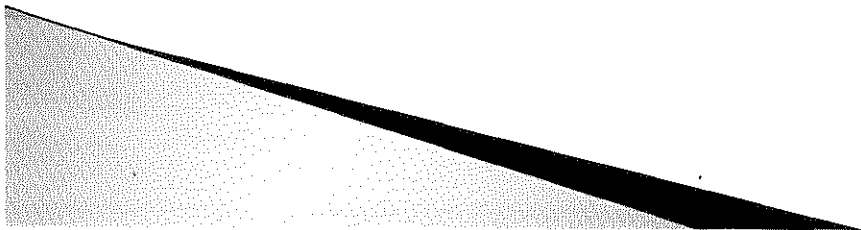


# School Improvement Plan (SIP)

## ▶ Three Goals:

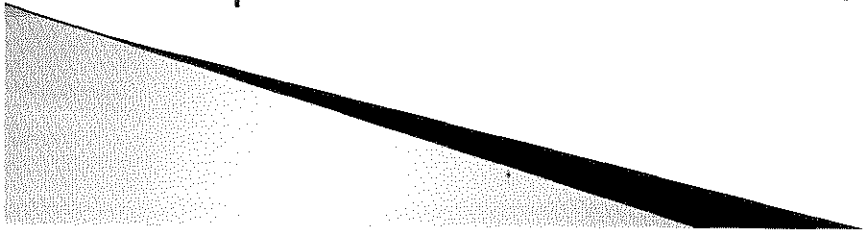
- Improve reading performance with an emphasis on reading comprehension
- Improve overall writing performance as measured by the district writing assessment and ISAT.
- Improve math performance with an emphasis on number sense and problem solving.

## ▶ Building – wide goals as well as grade level / department action plans.



# High Interest Day

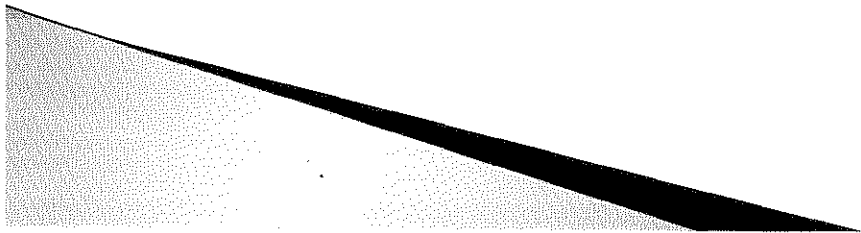
- ▶ This is a PTA sponsored Day
- ▶ Kindergarten students go on a field trip.
- ▶ Students in grades 1 and 2 have 3 workshops. Last year's focus was on archaeology and fossils. The workshops were planned and presented by our parents.
- ▶ Students in grades 3 – 5 have six workshops. Students are given choices from over 25 different workshops. The workshops are planned by our parents. They are presented by our parents and private companies that are hired to present a variety of workshops for our students.
- ▶ Workshops for students have included choices in photography, engineering, dissection, chocolate, cupcake making, root beer making, flower arrangements, SWAT, mock trial, calligraphy, ornament making, lacrosse, hip hop dance, yoga, and woodworking. Each year, new options are added to meet the interests of students.



# District Assessments

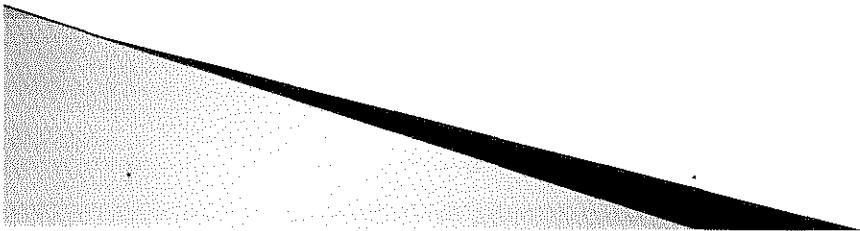
Writing Assessments are given to all students.

- ▶ Kindergarten writing assessments are given in January and May.
- ▶ Grades 1 –5 writing assessments are given in September, January, and May.
- ▶ The results from these assessments are highly correlated to our ISAT writing scores.



# Everyday Math Unit Assessments

- ▶ Given at the end of each unit of study.
- ▶ Learning targets are sent home for each unit of study. These are the standards and skills addressed with each unit.
- ▶ Students are scored on...
  - Oral and slate assessment
  - Written assessment
- ▶ Score is based on how the standards are met.



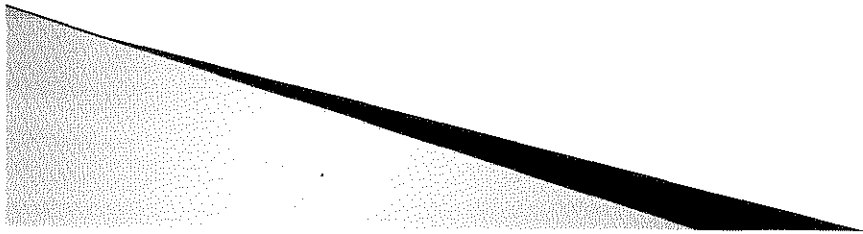
# Beat the Clock

- ▶ Measures math fact knowledge and fluency.
- ▶ Assessed in September as a baseline.
- ▶ Assessed at the end of each trimester.
- ▶ Grades 1, 2 and first trimester of Grade 3 are assessed on addition and subtraction facts.
- ▶ Second and third trimester of Grade 3, Grade 4, and Grade 5 are assessed on multiplication.
- ▶ Grades 4 and 5 are assessed on division.
- ▶ These are one minute fluency assessments.



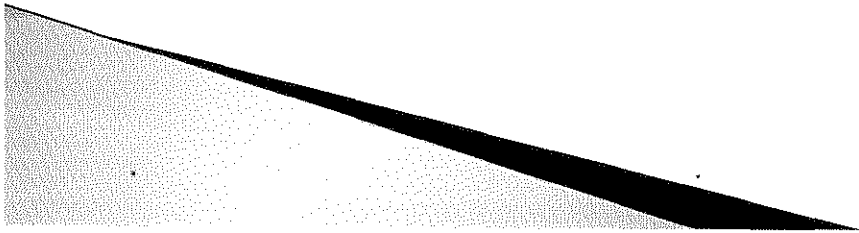
# Problem Solving / Open Responses

- ▶ These problem solving prompts are given 10 to 12 times per year.
- ▶ Grade 1 responses are scored using the Everyday Math scoring rubric.
- ▶ Grades 2 through 5 are scored using the ISAT open response scoring rubric.



# Fountas and Pinnell Assessment

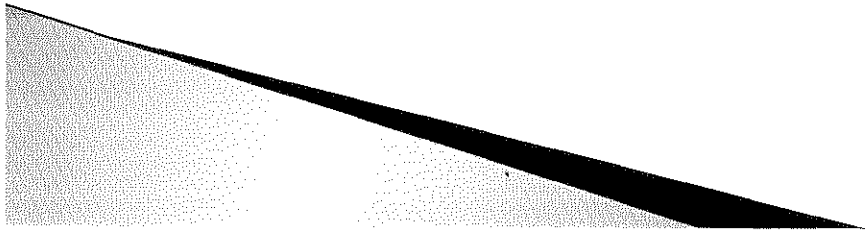
- ▶ This assessment is given to all students in the building.
- ▶ It assesses each student's current reading level.
- ▶ The assessment is given at least 2 times per year – September and May.
- ▶ The assessment is given more frequently for students who are reading below grade level.



# ISEL – Illinois Snapshot of Early Literacy

This assessment is given to all students in Kindergarten and Grade 1 in September and May.

It measures letter recognition, phonemic awareness, and reading comprehension.



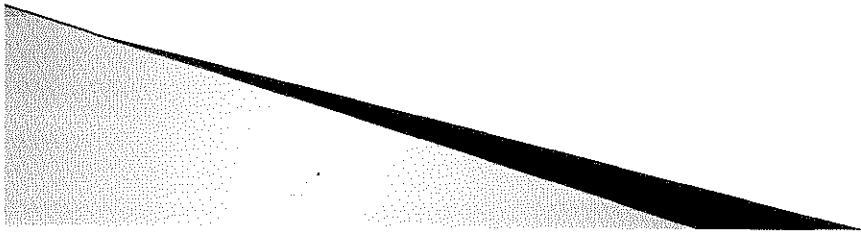
# MAP – Measures of Academic Progress

This test is given to students in Grades 1 – 5 in September, January, and May. Kindergarten students take this test in May.

It measures student academic progress in Reading and Math.

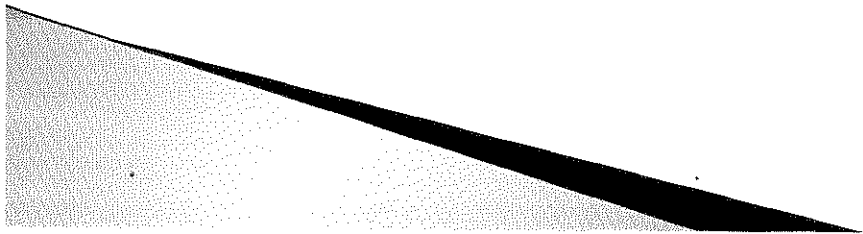
This test can be used for individual student goal setting and group lesson planning.

This test is also used as one of the indicators for the intermediate gifted program and for course placement decisions at Hadley.



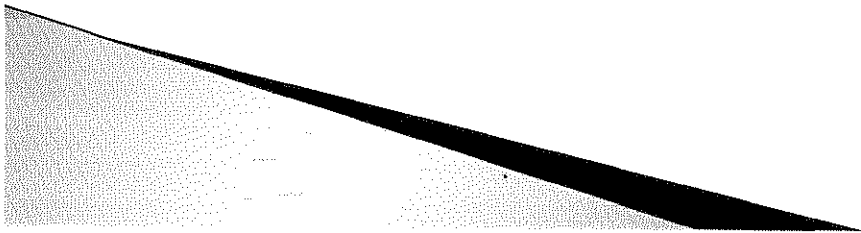
# Cognitive Abilities Test – CogAT

- ▶ This test is given to students in Grade 5 (December) and in Grade 2 (April).
- ▶ This test assesses students' abilities in reasoning and problem solving using verbal, quantitative, and nonverbal (spatial) symbols
- ▶ This test is used as one indicator for placement in the intermediate gifted program and for course placement at Hadley.

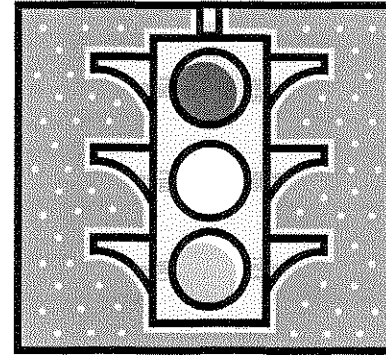


# ISAT – Illinois Standards Achievement Test

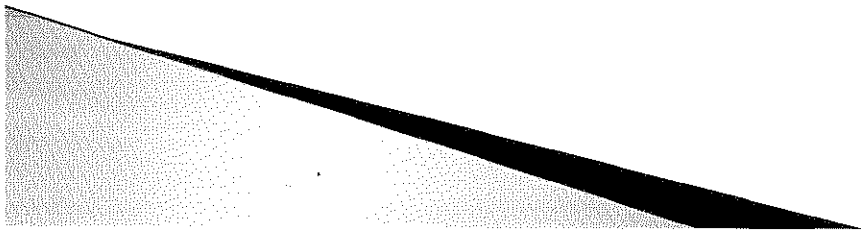
- ▶ This test is given to students in grades 3, 4, and 5 during the first 2 weeks of March.
- ▶ It tests students in Reading, Mathematics, and Writing.
- ▶ This year, the writing test has been suspended due to state funding difficulties.
- ▶ This is the test used to meet the requirements of the No Child Left Behind Act.



# Stoplight System – PE and Music



- ▶ This is a class communication system from the specialist to the classroom teacher.
- ▶ Students as a class are rated on the stoplight (red, yellow, green) based on the following criteria:
  - Enter appropriately, sit nicely, good listening
  - Follow directions, safety, sportsmanship, participation, effort
  - Line up quietly, hands/feet to self, ready for hallway
- ▶ If individual students are having difficulty, they are named on the sheet for the teacher.



# Forest Glen 101

- ▶ What topics would you like to know about at future times this year? Please fill out the evaluation and let me know!
- ▶ Do you want to meet before / after PTA meetings? In the afternoons like we did last year? Other ideas for meeting times?
- ▶ Last Year's Topics:
  - Everyday Mathematics Parent Overview
  - Literacy Block / The Reading Workshop
  - Understanding the ISAT
  - Writer's Workshop
  - Targeted Learning Time
  - Standards Based Report Cards
  - Classroom Placement Considerations
  - Summer Reading / Math Ideas

