



Glen Ellyn School District 41

Dr. Ann Riebock, Superintendent

**MINUTES
BOARD OF EDUCATION
FINANCE AND FACILITIES COMMITTEE MEETING
August 21, 2006 – 6:30 P.M.
DISTRICT 41 ADMINISTRATION CENTER - ROOM 103**

Present: Kevin Cosgrove, John Kenwood, Dr. Ann Riebock, Phyllis Hanna, Ed Kula, Tom Swenson, Patricia Menges, Randy Parker and Steve Vondrak

I. Introductions

The meeting was called to order at 6:30 pm. Mr. Cosgrove opened with introductions of Mr. Ed Kula and Mr. Tom Swenson, the District's part-time interim Business Managers for the 2006-2007 school year. Both gentlemen are retired School Business Officials with over 30 years of experience each. They will work with the Finance, Facilities and Operations Office staff during 2006–2007 on special Board-directed projects such as developing a 5-year financial projection program, overview of the Finance Office operations, and continuing development of the capital projects program. They will also be involved in the search for the Assistant Superintendent for Finance, Facilities and Operations, projected to start in late fall 2006.

II. FY07 Budget

The committee discussed the FY07 Budget that is on the agenda for Board adoption on August 21, 2006. Ms. Hanna stated that no changes have been made to the Tentative Budget since the Board adopted it in May 2006.

II. Budget Calendar Process Review

The committee reviewed the budget cycle that is detailed in the Board Procedures. The committee discussed the staff neutral program plan that was used for developing the FY07 Budget along with the concept of zero-based budgeting.

III. 5-year Projection

Mr. Kula and Mr. Swenson reviewed the process of developing a 5-Year Financial Projection that can be updated in-house and then reviewed in concert with the report from PMA Financial Network. Discussion included the concept that the educational plan of the district drives the spending plan and that both plans need continuous review.

IV. ADA Lift at Lincoln

The committee reviewed the Project Manager's report regarding the ADA Lift Project for Lincoln School. This project was put on hold in June 2006 due to unrelated financial issues. The Project Manager is recommending that the District remove this project from the 2006 Summer Projects list and not attempt to complete the project this school year. The committee agreed to accept the Project Manager's recommendation, included in the August 21, 2006 Agenda for Board action.

V. Future Committee Meetings

The committee discussed a calendar for future meetings and decided to meet immediately before the September, October and November regular Board Meetings. The next meeting will be September 18, 2006 starting at 6:00 pm.

VI. Adjourn

The meeting adjourned at 7:18 pm.

Glen Ellyn School District 41, 793 N. Main St., Glen Ellyn, IL 60137