



Glen Ellyn School District 41

Dr. Ann Riebock, Superintendent

**MINUTES
BOARD OF EDUCATION
FINANCE AND FACILITIES COMMITTEE MEETING
August 24, 2009 – 6:00 P.M.
DISTRICT 41 ADMINISTRATION CENTER**

Present: Bob Solak – Finance Committee Chairperson, Drew Ellis – Finance Committee Member, Jack Kahler – Finance Committee Member, Erica Nelson, Steve Vondrak, Dan Smith, Terra Costa-Howard, Dr. Ann Riebock, Robert Ciserella and Phyllis Hanna.

The meeting was called to order at 6:04 pm.

I. Review of Previous Meeting Minutes

The committee reviewed and approved the minutes from July 27, 2009 as presented. These minutes will be posted to the District Website.

II. CSO Flood Damage Cost Reconciliation

The committee reviewed the report supplied by the administration and discussed the process used for this project.

III. Hadley Classroom Additions

The committee reviewed the report presented by the administration. The committee discussed the proposed project and agreed the report should move to discussion by the full Board of Education with the recommendation that the administration proceed with the bidding process for the project.

IV. Threshold for Bidding Requirements

The committee reviewed the proposed changes to Policy 4:60 and 4:60-AP to incorporate new legislation that allows the threshold for bidding to be raised from \$10,000 to \$25,000. The committee agreed with the change provided all purchases made in the range from \$10,000 to \$24,999 continue to come to the Board of Education for approval. The administration will prepare the policy language to reflect this and request the Policy Committee of the Board review it.

V. Budgeting and Tracking of Expenses

Mr. Bob Ciserella explained that he has developed a two year history from the Treasurers' Reports that will give the Board more information for oversight of the District expenses and revenues received. He will prepare a draft of this new report in the coming weeks for the committee to review.

VI. Guidance Language for Acceptable Staff Expenditures

The committee and administration discussed at length current policies and procedures in place for oversight of expenditures being made.

VII. Other

The committee confirmed that the Committee of the Whole will be on September 8, 2009 at 6:00 pm at CSO. The single discussion topic will be Reserve Spending Guidelines to prepare for 2010-2011 budgets and future years.

VIII. Adjourn

The meeting adjourned at 7:08 pm.

Glen Ellyn School District 41, 793 N. Main St., Glen Ellyn, IL 60137