



## Glen Ellyn School District 41

Dr. Ann Riebock, Superintendent

**MINUTES - BOARD OF EDUCATION  
FINANCE AND FACILITIES COMMITTEE MEETING  
August 2, 2010 – 6:00 P.M.  
Central Services Office**

**Present:** Bob Solak – Finance Committee Chairperson, Drew Ellis – Finance Committee Member, Erica Nelson, Steve Vondrak arrived at 6:11 pm, Dr. Ann Riebock, Bob Ciserella and Phyllis Hanna.

The meeting was called to order at 6:08 pm.

**I. Review of June 21, 2010, Meeting Minutes**

The committee reviewed and approved the minutes as presented. These minutes will be posted to the District website.

**II. FGM Contract Renewal – Amendment 21 – Professional Services Agreement**

The committee reviewed the administrative recommendation to approve Amendment 21 to the agreement which would cover architectural services for 2010-11. This would include Planning for summer 2011 Capital Projects, General Services, Mobile Classroom Inspections and Annual Roof Evaluation. The committee discussed at length the process of the RFP for architectural services. The committee agreed to take this recommendation forward for Board Discussion at the August 16, 2010 meeting. The committee deferred to the Policy Committee to review Policy and AP for 2.170 as it related to professional services contracts regarding RFP process cycles.

**III. TLA Professional Learning Center**

The committee reviewed the administrative recommendation to remodel the second floor of CSO to create a professional learning area/meeting space. With the staff changes that have reduced the number of staff requiring work areas at CSO, the space can be used for a professional learning area for staff. The cost of this project is \$17,500 to install walls, doors, furniture and some technology. The committee agreed to move this to the August 16, 2010 Board Meeting for further discussion.

**IV. 2010 Fourth Quarter Financial Update**

The committee briefly reviewed the report prepared by Mr. Ciserella due to time constraints. Any questions committee member may have should be directed to Mr. Ciserella or Dr. Riebock.

**V. Forest Glen Parking Lot Project**

The committee reviewed the administrative recommendation to convert the southeast side parking area of Forest Glen from grass with an under-grid support system to permeable pavers. This would allow this area to become a better parking area and still be within the stormwater limits of the site. The cost of this project is \$24,930. The committee agreed to bring this item to the Board for discussion at the August 16, 2010 meeting. In the interim, the administration is charged with additional research on the soil in the area and other projects that have used similar materials. The results of this will be included in the Board report for August 16, 2010.

**VI. Master Facility Planning**

Due to time constraints, this topic was not discussed. It will be the first item on the August 16, 2010 Finance Committee Meeting.

**VII. Adjourn**

The meeting adjourned at 7:32 pm.