



Glen Ellyn School District 41

Dr. Ann K. Riebock, Superintendent

MINUTES

**BOARD OF EDUCATION
GLEN ELLYN SCHOOL DISTRICT 41**

REGULAR MEETING

**MARCH 5, 7:30 P.M.
CENTRAL SERVICES OFFICE
793 NORTH MAIN STREET, GLEN ELLYN, ILLINOIS**

Call to Order

President Vivoda called the regular meeting of the Board of Education to order at 7:30 p.m.

Pledge of Allegiance

President Vivoda led in the Pledge of Allegiance and welcomed meeting attendees.

Roll Call

Members present were Kevin Cosgrove, Terra Howard, Debbie Hoffman, John Kenwood, John Marcheschi, Carol McElvain and John Vivoda.

Public Participation

President Vivoda asked if there were any requests from the public to address the Board. There were no requests to address the Board.

Presentations and Reports

1. Technology Presentation: Director of Technology, David Zolnier updated the Board via PowerPoint on the District's state of technology and its impact on the District 41 learning environment. His presentation provided the Board with an overview of the Administrative team's work with data collection, electronic management systems and other technology directions and how they relate to the five-year long-range plan. A copy of the presentation is attached.

Following the presentation, Board discussion included:

- The importance of ongoing professional development for the Technology Team in order to keep abreast of current technology trends
- Proper budget allocation for hardware and software needs.
- Future plans for PC replacements
- The importance of embedding technology into the curriculum and classroom

(Attachment)

2. Referendum Update:

- A. Dr. Riebock reported that as part of the preparation and research into planning for a successful referendum and the ensuing 5-8 middle school campus experience at Hadley, a small team of ten, including staff, community members and board members planned a visit on February 27 to Deer Path Middle School in Lake Forest Elementary District 67. The Deer Path School was selected because the campus experience closely resembles the model that District 41 would like to emulate. Board members John Kenwood and Terra Howard, who participated in the site visit, described what they had learned and highlighted some of the opportunities they believe that a 5-8 campus can provide for early middle adolescent children. The Deer Path School is one building with a 5-6 wing and 7-8 wing which house approximately 1100 students. Approximately 60% of the students who ride the bus represent students in grades kindergarten through eight. The basis for District 67's choice to house students in grades 5 through 8 on one campus was based on the need for more space. Their decision on how to reconfigure the schools was based on research on the "lost years" (grades 4 and 5) and how to improve the fourth and fifth grade experience and keep the children younger longer. They addressed some of the social/emotional issues of the transition by scheduling events such as a "buddy" day and providing age-appropriate activities. Fifth graders remained in a homeroom environment and rarely changed classrooms. Fifth graders benefit from educational opportunities such as science labs and fitness rooms as well as exploratory classes like foreign language and music in a campus setting. From a maturity perspective they figured out that 6th graders are more like 5th graders and that there are significant advantages to grouping 5th and 6th graders.
- B. The Board discussed the financial implications of passing the April 17 building bond referendum. Board member John Marcheschi said that if the referendum passes, the District would have a compelling case to issue the bonds immediately. During the time it would take the District to spend the 40 million dollars, it would likely generate additional monies on the interest earnings from the sale of the bonds. Mr. Marcheschi felt that if that were to occur, a future Board would be obligated to advise taxpayers of how it plans to spend the additional monies that are received from interest earnings on the bond sale. While the Board agreed that it has no power to bind a future Board, it would have an obligation to inform taxpayers of its intentions. The Board acknowledged the importance of implementing a management strategy for the construction process and referendum monies and agreed that organizing an advisory committee would be a good way to ensure that it remains a good fiscal steward of the construction process. They also acknowledged the importance of reporting its progress to the community on a regular basis and felt that enlisting a construction advisory group to work closely with the construction management team and Board would help in that endeavor. The Board felt that we should revisit the process for hiring a construction manager and instructed Dr. Riebock and her administrative team to bring a recommendation to the Board.

Action Items

1. Consent Agenda
 - A. Personnel Report (Attachment)
 - B. Interim Paid Bills
 - C. Approval of Minutes: February 26, 2007 Regular Meeting and Closed Session minutes

Kevin Cosgrove moved and Debbie Hoffman seconded to approve the actions and recommendations contained in Consent Agenda. On a roll call vote answering "Aye" Cosgrove, Kenwood, Howard, Hoffman, Marcheschi, McElvain and Vivoda; answering "Nay", none. Motion carried.

Upcoming Meetings

1. March 7, 2007, Glenbard Associate Districts Meeting, Reception 6:45 p.m.; Meeting 7 p.m. at Marquardt Administration Center in Glendale Heights. Dr. Riebock explained that the Glenbard Associate Districts (High School District 87 and elementary feeder Districts 15, 16, 41, 44, 89, 93 and CASE) have been working together on an Articulation Initiative toward a common belief that in order for all students K-12, to achieve high levels of success the associate school districts need to jointly focus their efforts on collaboration, communication, professional development and accountability. To that end, a special meeting is scheduled for March 7 to provide the associate districts' Boards of Education as opportunity to hear an overview of the Articulation Initiative. Next Steps: Consideration of a resolution supporting the initiative will be reviewed by each Board at their next regularly scheduled meeting.
2. March 12, 2007: District 41 Special Board Meeting: Board Candidate Workshop Session, 6 p.m., District 41 Central Services Office
3. March 19, 2007: District 41 Board of Education Regular, 7:30 p.m. at Central Services Office.

Superintendent's Report

Dr. Riebock reported on the following items:

1. Monthly Enrollment Update through February 28, 2007. A copy of the Enrollment Report is attached.

(Attachment)

Discussion Items

There were no items scheduled for discussion.

Public Participation

- Resident Steve Vondrak gave kudos to Dave Zolnier for his technology expertise, in particular for his help with student class assignments on Ben Franklin School High Interest Day.
- Resident Bob Solak encouraged the Board codify its plan to advise taxpayers about additional monies that may generate from a successful referendum and ensuing bond sale. He also asked when the results of the Kasarda Demographic Study would be available.

- Kevin Cosgrove gave kudos to Dr. Riebock and her staff on their diligence and hard work related to the upcoming referendum. He noted that the Churchill Referendum Forum on March 2 was a first class effort.
- Mary Ellen Walksler inquired about the dates for the school building tours.

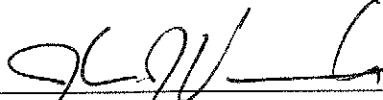
Closed Session

The Board determined that there was no need for a Closed Session.

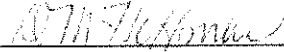
Adjourn Regular Meeting

John Kenwood moved and John Marcheschi seconded to adjourn the regular meeting at 9:23 p.m. On a roll call vote answering "Aye", McElvain, Cosgrove, Kenwood, Howard, Hoffman, Marcheschi and Vivoda; answering "Nay", none. Motion carried.

Respectfully submitted,
Maureen Stecker, Recorder




John J. Vivoda,
President, Board of Education



Deborah M. Hoffman
Secretary, Board of Education

Minutes approved March 19, 2007

41



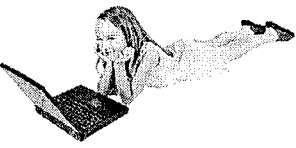
Technology's Impact on the Learning Environment in School District 41

www.d41.org

41

Long-Range Plan

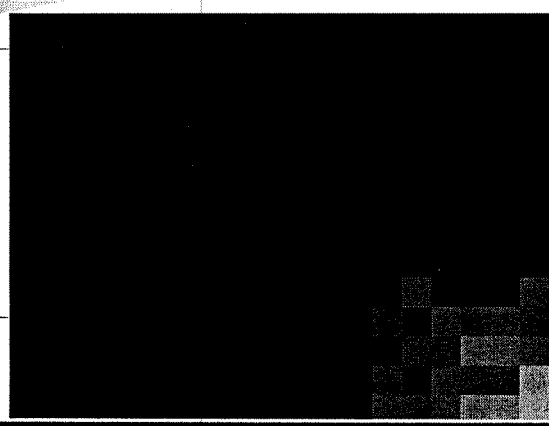
- Goal 1 :: Create a five year plan to improve student learning and achievement.
 - Target #2 :: Data will drive decision-making at every level of the organization beginning with students



www.d41.org

41

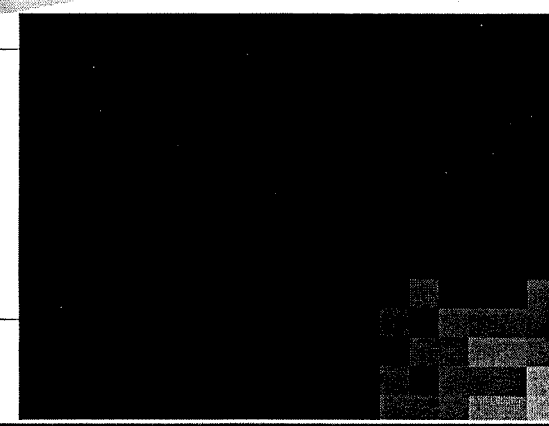
Math Assessment System



www.d41.org

41

Literacy Assessment System



www.d41.org

Ease-of-use and Time-savings

Test Student

Test Student	Grade	Score	Comments
1	1	100	
2	1	100	
3	1	100	
4	1	100	
5	1	100	
6	1	100	
7	1	100	
8	1	100	
9	1	100	
10	1	100	
11	1	100	
12	1	100	
13	1	100	
14	1	100	
15	1	100	
16	1	100	
17	1	100	
18	1	100	
19	1	100	
20	1	100	
21	1	100	
22	1	100	
23	1	100	
24	1	100	
25	1	100	
26	1	100	
27	1	100	
28	1	100	
29	1	100	
30	1	100	

www.d41.org

Student Technology Skills Continuum

District 41 Student Technology Skills

Skills	K	1	2	3	4	5	6	7-8	Hardware & Software	Standards
1. FUNDAMENTAL SKILLS										
1.A. Identify parts of computer hardware (e.g. mouse, disk drive, computer screen, keyboard, printer, scanner, etc.)										NETS 1
1.B. Identify and understand the purpose of the device listed in 1.A. (e.g. mouse)										NETS 1
1.C. Understand the difference between the computer and the skills to operate the computer										NETS 1
1.D. Ask for and use the correct commands										NETS 1
1.E. Place on a map specific information										NETS 1
1.F. Identify words and actions on the screen										NETS 1
1.G. Understand the difference between the computer and the skills to operate the computer										NETS 1
1.H. Open an existing document										NETS 1
1.I. Save files in correct place										NETS 1
1.J. Check spelling before printing										NETS 1
1.K. Understand the difference between the computer and the skills to operate the computer										NETS 1
1.L. Print information on screen										NETS 1
1.M. Print information on screen										NETS 1
1.N. Print information on screen										NETS 1
1.O. Print information on screen										NETS 1
1.P. Print information on screen										NETS 1
1.Q. Print information on screen										NETS 1
1.R. Print information on screen										NETS 1
1.S. Print information on screen										NETS 1
1.T. Print information on screen										NETS 1
1.U. Print information on screen										NETS 1
1.V. Print information on screen										NETS 1
1.W. Print information on screen										NETS 1
1.X. Print information on screen										NETS 1
1.Y. Print information on screen										NETS 1
1.Z. Print information on screen										NETS 1

NETS-1 :: ISTE National Educational Technology Standards for Students

www.d41.org

Glenbard Schools Tech Assessment

Grade: K NETS-5 Standard: 1.a.2

Identify the part of the computer called the KEYBOARD.

A. is the keyboard.
 B. is the keyboard.
 C. is the keyboard.
 D. is the keyboard.

www.d41.org

Online Helpdesk & Maintenance Systems

View Ticket View Tickets View Tickets View Tickets

Tech Support - Helpdesk Administration (4/20/04)

There are 12 support requests marked as Open.

There are 2 support requests marked as In Progress.

There are 5129 support requests marked as Closed.

As with Support Tickets:

Open Tickets:

Category: Admin
 833 System Admin

Help Desk Tickets:

- Windows 2003 Support
- Windows XP Support
- Firefox 2.0 Support
- Firefox 1.5 Support

Support Tickets:

Ticket ID	Subject	Status	Priority	Created	Updated	Assigned To
123456	Windows 2003 Support	Open	High	4/20/04	4/20/04	John Doe
123457	Windows XP Support	In Progress	Medium	4/19/04	4/20/04	Jane Smith
123458	Firefox 2.0 Support	Closed	Low	4/18/04	4/19/04	John Doe

www.d41.org

41 Helpdesk Data Reporting

- By Location
- By Category
- Requests per Month
- Feedback Report

Average approx. 200 requests per month during the school year.

Average Feedback rating is 5.87 out of 6.

Location	Percentage
Madoc	38%
Forest Glen	20%
Lincoln	12%
Church	11%
Franklin	9%

www.d41.org

41 Long-Range Plan

- **Goal 2 :: Create long range financial plan that addresses the following areas:**
 - Maintaining a financially healthy organization
 - Developing financial targets
 - Determining facility needs for the future
 - Planning for needed program improvement changes

– **Target #2 :: Technology planning will meet short and long-term organizational needs in context with industry trends in order to support the educational needs of the District**

www.d41.org

41 Opt-E-Man Fiber Connection

D41 Internet Connection Speed

Time Period	Speed (megabits per second)
Before Opt-E-Man	~6
After Opt-E-Man	~20

www.d41.org

41 Wireless rollout in all D41 locations

HP ProCurve Wireless Access Point 420

HP Compaq nx7400 Laptop

www.d41.org

417837 **Intranet/Extranet Redesign (Ellyn)**

The screenshot displays a web interface with a header for 'ELLYN' and a main content area with multiple columns of text and images. A sidebar on the right contains several small advertisements or logos, including 'SAFARI' and 'D41.org'. The overall layout is typical of a corporate intranet from the early 2000s.

www.d41.org

417837 **1100+ PCs replaced in last 2 years**

- 750 PCs purchased and 350+ reallocated.

The image shows two HP dx5150 Small Form Factor PCs. On the left is a compact desktop unit, and on the right is a vertical tower unit. Both are silver and black.

HP dx5150 Small Form Factor PC

www.d41.org

417837 **Projector rollouts for D41 classrooms**

- 60+ new projectors installed in D41 classrooms.
- These 60 selected via internal "grant" process.
- Installations to continue through Summer.
- Replacement of failing NetTV's.

The image shows a white NEC projector with a lens in the center and ventilation grilles on the sides.

NEC VT580/590 2000 lumen XGA projector

www.d41.org

417837 **Firewall and Spam Filter**

- Additional layer of network protection.
- 99% reduction in Spam emails.
- VPN Access

The image shows a rack-mounted server device with a front panel featuring a display screen and several buttons. The Astaro logo is visible in the top right corner of the slide.

Network downtime in the past 3 years has been mostly nonexistent despite the increased remote access and network activity. (99.9% uptime)

www.d41.org

41 Staff Remote Access to Resources

The screenshot displays a web application for remote access to resources. It features a sidebar with a tree view of categories like 'All Resources', 'All Users', and 'All Groups'. The main content area shows a list of users with columns for 'Name', 'Email', and 'Access'. A search bar and various filters are visible at the top of the list.

www.d41.org

41 Hadley Online Lab Scheduler

The screenshot shows the 'Hadley Computer Lab Reservations (admin)' interface. It includes a navigation menu with options like 'Home', 'Reservations', 'Users', and 'Reports'. Below the menu, there's a date selector for 'Monday, February 26, 2007'. The main part of the page is a table with columns for 'Period', 'Lab', 'Subject', 'Teacher', 'Room', 'Status', 'Reserve', 'Cancel', and 'Delete'. The table lists reservations for various periods throughout the day.

www.d41.org

41 Video Streaming

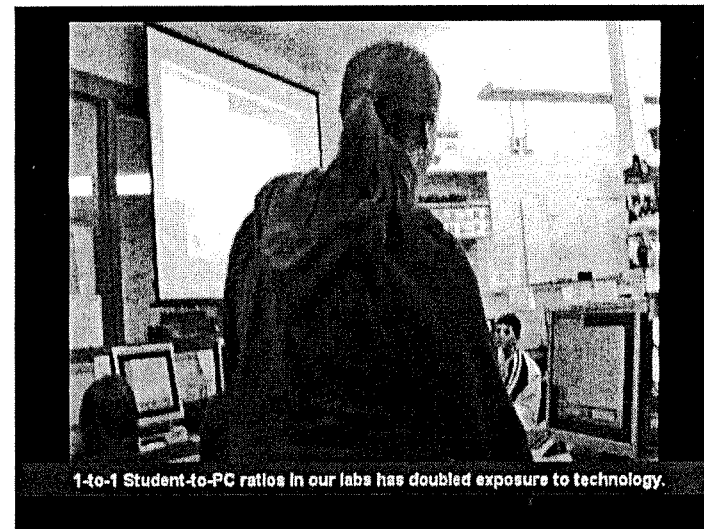
- Internal Safari Montage Video Streaming Server
 - National Geographic Digital Media
 - Disney Educational Productions (Bill Nyel)
 - Schlessinger Media
 - A&E Home Video
 - Scholastic
 - Sesame Street Workshop
 - PBS Video
 - Reading Rainbow
 - Almanac Newsreel

The block includes two small screenshots of video player interfaces. One shows a video player with a 'Safari Montage' logo and a video thumbnail. The other shows a similar interface with a different video thumbnail.

United Streaming

- 5,000+ online videos
- Exploring move to in-house solution

www.d41.org





Additional items unique to D41

- Flex Day/D41 University Signups
- Book Review System at Hadley
- Voice-Over-IP Phone System
- Software evaluation process
- Student network access and personal directory
- Disaster recovery – dual backup locations (CSO & Hadley)
- Microsoft Office School Agreement + staff take-home
- D41 Surplus Inventory Site ("d"Bay)

www.d41.org



Long-Range Plan

- **Goal 3 ::** Develop a communication plan for the organization that addresses public engagement, facilities discussions, staff information needs and two-way communication channels.
 - **Target #2 ::** Build positive school-community relationships

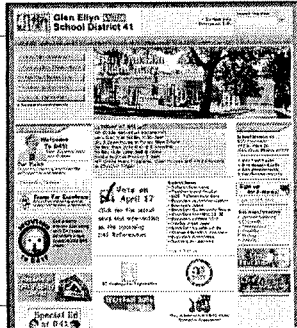


www.d41.org



District Website (www.d41.org)

- 2004 :: 30,000 views per month
- 2007 :: 77,000 views per month
- Steady increase by the thousands per month.

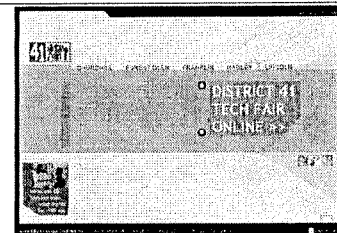


www.d41.org



Online Tech Fair & Glenbard Tech Showcase

- Participation by all D41 Schools.
- All Glenbard-feeder schools (K-12) represented at Technology Showcase.
- 2007 Technology Showcase is coming April 30th at Glenbard North High School.

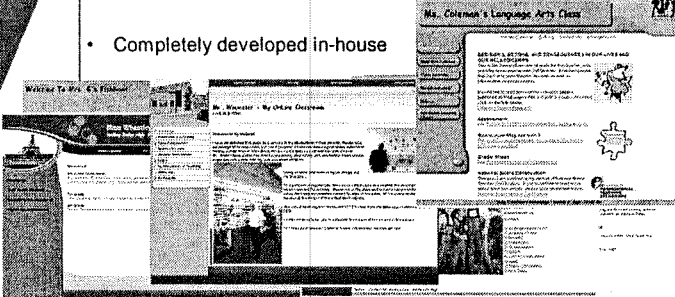


www.d41.org

41

Teacher Websites

- Approximately 100 active teacher websites.
- Fully dynamic content-driven system to make updates quick and easy for staff.
- Completely developed in-house



www.d41.org

41

Financial Responsibility

- 750 HP PC's Leased with \$1 buyout
 - \$736,960 total cost, based on quantity purchase (\$982.61/unit)
 - \$776,250 if purchased in smaller yearly quantities (\$1,035/unit)
 - Lease still saved us \$39,290, based on quantity purchase.
 - Allowed us to have a standardized rollout
- DPOE/DVT Printer Service Agreement
 - \$74,616.12 annual printer service cost
 - Includes toner, service, repair and 214 new printers
 - 3 year cost of agreement = \$223,848.36
 - Cost if toner, service, printers purchased outright = \$285,267.00
 - Agreement will save us \$61,418.64 over 3 years.
 - Savings will increase even more in year 4, when printers are paid off.
- Internal hosting of web services
 - Saves us approximately \$4,000 per year

www.d41.org

41

Cost of Development

- Cost to develop:
 - Ellyn Redesign
 - Teacher Website System
 - Math Assessment System
 - Literacy Assessment System
 - Online Helpdesk
 - Maintenance Request System
 - Student Tech Skills Assessment
 - Website Redesign
 - Remote Access Portal
 - Online Lab Scheduler
 - Flex Day/D41 University Signups
 - Hadley Book Review System
 - "d"Bay


\$148K
(if developed externally)

www.d41.org

41

Next Steps To Explore for Long-Range Plan

- Student Data System with online capabilities
- Increased focus on multimedia (photo, video)
- Streaming video solution to replace AVID
- Laptop Carts
- Student remote access portal
- Data warehouse



www.d41.org

41

Your D41 Technology Team

David Zolnier,
Director of
Technology



Mike Wood - Asst. Director of Technology



George Cecini - Senior Network Engineer



Tim Videlka - Network Support Engineer



Christina Wellam - Instructional Tech Spec



Ron Farbaeus - Webmaster

Tech Aides



Debbie Campbell



Sheryl Grever



Gail Minkus



Sue Martin



Earlene McLaurin



Robin Douglas

www.d41.org

**Glen Ellyn District #41
Board Report**

Date: March 5, 2007

Title: Personnel Report - Final

Contact: Ann Riebock

Resignations:

The following staff members have submitted letters of resignation

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Date</u>
Julie Meier	Hadley Junior High School	Eighth Grade Language Arts	Relocation	end of 2006-2007 school year

Leave Requests:

The following staff members have requested a leave of absence

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Date</u>
Jenny Hecker	Hadley	6 th Grade Math	FMLA/Pregnancy	May 13, 2007-end of year

Employment Recommendations:

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Placement/Salary</u>
Kris D'Orazio	Ben Franklin	Reading Assistant (kindergarten)	\$9.92 hour/\$4836.00
Mary Cronin	Forest Glen	Special Education Aide (1-on-1) (0.5FTE)	\$10.17 hour/\$2364.52

Recommended Motion:

It is recommended that the Board accept these personnel actions as presented

Strategic Initiative: Hire and retain only the highest quality teaching and administrative staff.

Glen Ellyn School District 41
 Monthly Enrollment Report Summary
 2/28/2007

School	Grade	Total Enrollment	Enrollment/section					Self Contained Spec Ed
Abraham Lincoln	K	101	20	20	21	20	20	
	1	123	21	21	20	21	19	21
	2	105	21	21	21	21	21	
	3	100	21	21	18	19	21	
	4	103	26	26	26	25		
	5	97	24	25	24	24		
	EC	18						18
Total Enrollment:		647						
January 31 Total enrollment:		653						

Benjamin Franklin	K	116	24	24	23	23	22	
	1	82	20	21	20	21		
	2	95	18	20	19	18	20	
	3	94	24	23	23	24		
	4	91	22	22	24	22		1
	5	115	23	24	22	20	22	4
	Pre-K	35						35
Total Enrollment:		628						
January 31 Total enrollment:		630						

Churchill	K	75	19	18	19	19		
	1	111	17	19	19	19	18	19
	2	109	22	21	22	22	22	
	3	100	20	20	20	19	21	
	4	93	24	25	24	20		
	5	92	22	20	25	25		
	Pre-K	28						28
Total Enrollment:		608						
January 31 Total enrollment:		612						

Forest Glen	K	87	22	22	22	21		
	1	76	19	18	19	20		
	2	91	24	23	22	22		
	3	93	23	23	23	24		
	4	93	23	23	22	22		3
	5	86	21	20	21	21		3
	EC	24						24
Total Enrollment:		550						
January 31 Total enrollment:		549						

Hadley		Total Enrollment	Enrollment/Team				Self-Contained Spec Ed
Hadley	6	385	130	130	121		4
	7	391	126	130	127		8
	8	377	122	122	120		13
Total Enrollment		1,153					
January 31 Total enrollment:		1,154					

District Total	Current	Prior Mo	Self-Contained Special Education
Pre-K	63	63	
EC	42	39	
K	379	383	
1	392	393	
2	400	400	
3	387	390	
4	380	384	
5	390	392	
6	385	385	
7	391	391	
8	377	378	
Grand Total	3,586	3,598	

Special Education:
 Lincoln: ECE (Early Childhood Education)
 Franklin: MIP (Modified Program of Instruction)
 Forest Glen: ECE, GIP (Guided Program of Instruction)
 Hadley: MIP, GIP, ED (Emotional Disorders)

Note: Shaded areas indicate children who are in mobile classrooms.