



## Glen Ellyn School District 41

Dr. Ann K. Riebock, Superintendent

### MINUTES

#### POLICY COMMITTEE MEETING

DECEMBER 20, 2010, 8:00 A.M.

CENTRAL SERVICES OFFICE  
793 NORTH MAIN STREET, GLEN ELLYN, ILLINOIS

#### Call to Order

The Policy Committee Meeting was called to order at 8:07 a.m. In attendance were Board members Erica Nelson and Dan Smith, Jr.; Superintendent Dr. Ann Riebock; and, recording secretary Maureen Stecker.

#### Approval of Minutes

The September 17, 2010 Policy Committee meeting minutes were approved.

#### Section II –School Board Policy and Procedure

The Committee reviewed red-line drafts of Section II revisions and determined the following next steps:

- Administrative Procedure 2:170AP, Qualification Based Selection: Dr. Riebock will review a side-by-side comparison of the district's current administrative procedure and IASB's version and make a recommendation.
- Policy 2:210, Organizational School Board Meeting: Mrs. Nelson will draft revised language
- Policy and Administrative Procedure, 2:250/2:250AP, Access to District's Public Records (FOIA): Dr. Riebock will review the district's current policy and procedure, make revisions as necessary, and prepare revised drafts by the first week of January, 2011
- Section II red-line drafts will presented to the Board for a first reading at its regularly scheduled meeting on January 17, 2011.

**Revenue and Investments Policy 4:30**

A red-line draft of recommended revisions will be presented to the Board for a first reading at its regularly scheduled meeting on January 18, 2011.

**Family Medical Leave Act (FMLA) Policy 5:185/5:185AP**

Dr. Riebock distributed a red-line draft of revisions to policy 5:185. Committee members will review and provide feedback/comments to Dr. Riebock the first week of January, 2011. A first reading will be presented to the Board at its regularly scheduled meeting on January 18, 2011.

**Compliance Policy Matters**

The Committee reviewed compliance policy and procedure matters from IASB and revisions that are recommended for immediate action. Dr. Riebock recommended that the nurses review IASB's newly recommended policy, 7:285-Food Allergy Management Program. Red-line drafts will be prepared and sent to the committee for review during the first week of January, 2011. Recommended revisions will be presented to the Board for a first and second reading and recommendation for adoption at its January 17, 2011 regularly scheduled meeting.

**Other**

Mr. Smith provided highlights of a session he attended on November 20, 2010 during the Triple I Conference related to board policy making.

**Establish next meeting date**

The next meeting date was not determined.

**Adjourn meeting**

The meeting was adjourned 10:52 a.m.

Respectfully Submitted,

Maureen Stecker