



Glen Ellyn School District 41

Dr. Ann Riebock, Superintendent

**MINUTES
BOARD OF EDUCATION
FINANCE AND FACILITIES COMMITTEE MEETING
October 30, 2006 – 6:30 P.M.
DISTRICT 41 ADMINISTRATION CENTER - ROOM 004**

Present: Kevin Cosgrove, John Vivoda, Dr. Ann Riebock, Phyllis Hanna, Ed Kula, Tom Swenson, Ed Maylath, Patricia Menges, Jim Woods – FGM, Joe Pullara – FGM, and Steve Vondrak.

The meeting was called to order at 6:30 pm.

I. Approval of Minutes

Minutes from the October 16, 2006 were approved by the committee.

II. Capital Projects Update/Review

The administration presented a revised Consolidated Capital Projects Report that reflects items designated as a priority 1 by the administration. These priority 1 projects would be addressed during summer 2007, provided the projects inclusive of all professional fees (Architect and engineering) are within the budgeted limit of f \$1.5M. The list of projects includes the draft Health/Life Safety Items, some roof repairs and most items from last year that were given a priority 1 but were not completed because of not having additional funds able to exceed the budgeted amount of \$1.5M. The committee discussed the list as presented and agreed with the administrative recommendations. The administration will continue to refine this list, identifying the projects that will be done in-house and the projects that will be done with the assistance of the architects. The list will be presented to the Board of Education for approval at the November 27, 2006 meeting. Upon approval by the Board of Education, the administration will begin the bidding process for the identified projects. The finalized Health/Life Safety Report will also be presented to the Board of Education for adoption at the November 27, 2006 meeting.

III. Administrative Recommendation – Construction Manager

At the last meeting, the Finance Committee charged the administration to make a recommendation regarding the hiring of a construction manager for the summer 2007 projects. Upon reviewing the list of potential summer 2007 projects to be done, the administration recommends not hiring a construction manager. The administration does recommend hiring a professional estimator to work with the administration and architects to develop the construction budgets for the identified projects. The committee accepted this administrative recommendation.

IV. Future Committee Meetings

PMA will present the updated financial projection models to the committee at the November 13, 2006 meeting. The committee then discussed the 2006 Tax Levy Activity and Timetable. This timetable will be placed on the District web site.

V. Other Items - None

VII. Adjourn

The meeting adjourned at 7:09 pm.

Draft until approved