

**MINUTES
GLEN ELLYN SCHOOL DISTRICT 41
BOARD OF EDUCATION
REGULAR MEETING
July 14, 2003**

The regular meeting of the Board of Education of Glen Ellyn School District 41 was held on Monday, July 14, 2003, at the District 41 Administration Center, 793 North Main Street, Glen Ellyn, Illinois.

ROLL CALL

President John Vivoda called the meeting to order at 7:30 p.m. with the Pledge of Allegiance. Members present: Mr. Willie DiFabio, Mrs. Debbie Hoffman, Mr. John Marcheschi, Mrs. Carol McElvain, Mr. John Ruckstaetter, Mr. Walter Snodell and Mr. Vivoda

WELCOME TO DR. BARSHINGER

Mr. Vivoda welcomed Dr. Jack Barshinger to his first board meeting as the Superintendent of Glen Ellyn School District 41. Mr. Vivoda noted that the format of the board agenda has been changed and board members welcomed the changes to the agenda while welcoming Dr. Barshinger to District 41.

SPECIAL RECOGNITION/PRESENTATION

Dr. Barshinger presented the Comprehensive Annual Financial Report (CAFR) plaque to Mrs. Jeanette Kreuz, Assistant Superintendent for Finance and Operations. The plaque reads, "This Certificate of Excellence in Financial Reporting is presented to Glen Ellyn School District 41 For its Comprehensive Annual Financial Report For the Fiscal Year Ended June 30, 2002. Upon recommendation of the Association's Panel of Review which has judged the Report substantially conforms to principles and standards of ASBO's Certificate of Excellence Program."

This plaque will be placed on the wall outside the boardroom alongside three prior CAFR awards.

RECOGNITION OF VISITORS

Mr. Vivoda welcomed visitors to the Board of Education Meeting. Regularly scheduled board meetings of the District 41 Board of Education are videotaped by GETV and are scheduled to broadcast on channel 17, 8:00 p.m. on the Monday following the board meeting.

PUBLIC PARTICIPATION

Citizens requesting to speak on non-agenda items were asked to complete a "Request to Address the Board" form and give it to the board president. There was no public participation.

CONSENT AGENDA

The Administration recommended approval of the following Consent Agenda items, which are considered routine business by the District 41 Board:

- Personnel Report: Resignation, Parental Leaves, Employment Contracts (Attachments 1 through 3)
- Finance, Facilities and Operations (Financial Attachments 1 through 11)
 - Treasurer's Report
 - Investment Schedule
 - Cash Balances Report
 - Revenue Reports by Fund
 - Expenditure Reports by Fund
 - Accounts Payable and Payroll for June 2003 for a total of \$4,701,116.26
 - Vandalism Report
 - Disposal of Surplus Property

- Freedom of Information Act Request Report
- 2003-04 Budget Display: The budget public hearing is scheduled for September 22, 2003, 7:15 p.m. The attached notice will be published in Glen Ellyn News on Thursday, August 21, 2003. The budget will be placed on display on Thursday, August 21, 2003 at the District 41 Administration Center and the Glen Ellyn Public Library.
- School Furniture Purchase: A total expenditure of \$37,421,58 to three vendors for the purchase of additional and replacement furniture.
- Other Matters
 - Minutes of the June 16, 2003 regular meeting and closed session and June 27, 2003 special meeting and closed session. Mr. Snodell requested that the minutes of the June 27, 2003 special meeting be removed from the consent agenda for discussion under VII, Action Items. No second is required and the Board President moved the minutes to Action Items.

Mr. Snodell moved and Mr. Marcheschi seconded to approve the consent agenda as amended. On a roll call vote answering Aye: Di Fabio, Hoffman, Marcheschi, McElvain, Ruckstaetter, Snodell, and Vivoda. Answering Nay: None. Motion carried.

ACTION ITEMS

Teaching, Learning and Accountability

No action.

Policy

No action.

Finance, Facilities and Operations

No action.

Other Matters

1. Meeting Minutes: June 27, 2003 special meeting and closed session

Mr. Ruckstaetter moved and Mr. Di Fabio seconded to approve the meeting minutes as presented. The following Board discussion ensued:

The board's discussion centered on the philosophy of performance evaluation it wished the district to incorporate. The board agreed that the current employee performance evaluation system has shortcomings that need to be addressed, primarily by the following:

- Aligning employee performance goals with the district's goals
- Rewarding those behaviors that further the aims of the district so that improvement in performance is systemic
- Delivering honest feedback throughout the year, not just at the end
- Assessing performance with measurable criteria that permits distinctions between excellence and mediocrity
- Using evaluations as an accurate reflection of performance and as a tool for improvement, individually and as an organization

The board also expressed concern about the overall quality of D41 HR processes and asked for a review of vacation policies and overall evaluation of HR practices.

Dr. Barshinger said that the first step before making any recommendations is to assess and document our current HR practices. Once that step is taken, recommendations can be crafted.

On a roll call vote answering Aye: Di Fabio, Hoffman, Marcheschi, McElvain, Ruckstaetter, Snodell, and Vivoda. Answering Nay: None. Motion carried.

BOARD REPORTS

No board reports were given pertaining to the Policy Committee and the Finance Committee. While there was no board report on the Capital Improvement Committee, Mr. Vivoda requested that upfront work take place before the August 18th meeting.

LIAISON REPORTS

1. Legislation/LEND/IASB and Insurance: No report.
2. PTA Executive Council, Hadley PTA Council, Churchill PTA Council, Forest Glen PTA Council, Franklin PTA Council as well as the Lincoln PTA Council: No reports.
3. District Leadership Team: No report.
4. Compact for Quality and Consortium for Educational Change (CEC): Mrs. Hoffman stated there would be an August meeting for Compact for Quality & Consortium for Educational Change.
5. Partnership for Educational Progress (PEP): Mr. Ruckstaetter stated that planning and goals would be discussed at PEP's September meeting.
6. Glen Ellyn Intergovernmental Council: No report.

SUPERINTENDENT'S REPORT

Information and Announcements

1. August 22-23, 2003 Board Workshop:
On August 22nd and 23rd the Board of Education will meet in a workshop session. On Friday August 22nd the board will tour the district's five schools. On Saturday, Aug. 23, the board will meet at Fareways of Cantigny, 1515 Winfield Road in Wheaton. The majority of the meeting will be open session and discussions will include: capital improvement plan, long-term planning, and the open meetings act.
2. School Board Conference in November:
Dr. Barshinger encouraged board members to attend the tri-conference hosted by IASB/IASA/IASBO on November 21 through 23rd of 2003 in downtown Chicago. While this conference is always held the week before the Thanksgiving holiday and may be an inconvenient time, the quantity and quality of information for the board, especially new board members, is invaluable.
3. Lincoln Portable Update:
Dr. Barshinger stated that the project fell slightly behind schedule due to the very severe weather last week that hindered construction work. Assistant Superintendent for Finance and Operations Mrs. Kreuz informed the board that the cement has just been poured, electrical work will start on Tuesday, wireless technology equipment has been ordered, and the board at this meeting just approved the furniture. She said she was confident of being back on schedule with the promise of good weather ahead.

Discussion Items

Mr. Vivoda questioned Dr. Barshinger on the progress of enrollment studies and projections. Dr. Barshinger stated that the district is still acquiring actual numbers of students entering kindergarten and said that the district may need to enlist professional help in conducting its preschool census, a task that has been done mainly with volunteers in the past. Mr. Vivoda

requested that updated enrollment information be provided earlier rather than later with the information to be available this coming Spring.

Correspondence

None.

OTHER BUSINESS

None.

ADJOURN TO CLOSED SESSION

At 8:15 p.m. Mrs. Hoffman moved and Mrs. McElvain seconded to adjourn to closed session:

To discuss collective negotiating matters between the school district and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; to discuss information regarding appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the school district and to discuss minutes of closed meetings, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act.

On a roll call vote answering Aye: Di Fabio, Hoffman, Marcheschi, McElvain, Ruckstaetter, Snodell and Vivoda. Answering Nay: None. Motion carried.

RETURN TO OPEN SESSION

At 9:37 p.m. Mr. Di Fabio moved and Mr. Marcheschi seconded to adjourn closed session and return to open session. On a roll call vote answering Aye: Di Fabio, Hoffman, Marcheschi, McElvain, Ruckstaetter, Snodell and Vivoda. Answering Nay: None. Motion carried.

ACTION ITEMS FROM CLOSED SESSION

Review of Closed Meeting Minutes

After a review of closed session minutes for the period of December 2002 through June 2003, the Board of Education has determined that no closed session minutes presented be made public to protect the public interest and individual privacy.

Administrative Contracts

No action.

ADJOURN REGULAR MEETING

There being no further business, Mr. Marcheschi moved and Mr. Ruckstaetter seconded to adjourn the regular meeting of the Board of Education at 9:41 p.m. On a roll call vote answering Aye: Di Fabio, Hoffman, Marcheschi, McElvain, Ruckstaetter, Snodell and Vivoda. Answering Nay: None. Motion carried.

Recorded: July 14, 2003

Deborah M. Hoffman, Secretary

Approved: August 18, 2003

John J. Vivoda, President