



05-24

Dr. Jack Barshinger, Superintendent

MINUTES

BOARD OF EDUCATION SPECIAL MEETING APRIL 11, 2005 DISTRICT 41 ADMINISTRATION CENTER MARY J. LUGINBILL BOARD ROOM

1. Call to Order and Roll Call: President Vivoda called the meeting to order at 7:45 p.m. Present: DiFabio, Vivoda, Hoffman, Marcheschi, Snodell and Marcheschi. Also present: Newly elected board members Kevin Cosgrove, John Kenwood, Terra Costa Howard; Director of Continuous Improvement, Dinah Bryant; Assistant Superintendent for Teaching, Learning and Accountability, John Correll; Director of Communications, Julie Worthen; Director of Human Resources, Marilyn Ludolph; Assistant Business Manager, Phyllis Hanna, and Kristopher Monn.
2. Pledge of Allegiance
3. Public Participation: There was no public participation.
4. Board of Education Special Workshop: Newly elected board members will be seated on April 25, 2005. The purpose of tonight's workshop is to familiarize new board members with District 41 matters and create a smooth transition of the Board of Education. Topics discussed:
 - a. 2005-2006 Budget Draft. The District 41 Administration is preparing a draft budget for fiscal year 2005-2006. The public hearing on the budget is set for May 16, 2005 and will be presented to the Board for approval at their June 20, 2005 meeting. Dr. Barshinger reviewed proposed revenue and expenditures and provided background information on how staff, capital improvements and technology needs impact the budget planning process. Board member John Marcheschi noted that adopting the budget in June and beginning the fiscal year with a budget is a departure from what the District has done in the past.
 - c. Finance Policy: Fund Balance Provisos, Policy #4:200: Dr. Barshinger reviewed the draft policy. **(Attachment #1)**
 - d. Architectural Review: District 41 is in the process of reviewing architectural firms to employ as the District's architect of record, and as a project architect should the Board decide to proceed with its plans to construct a new school. Dr. Barshinger reviewed the Board Policy

#2:170-AP related to this process (**Attachment #2**) and explained that the Illinois School Code requires school districts to determine qualifications of architectural firms first and then prioritize choice by the firm's qualification without considering fees. The District is in the process of interviewing a short list of firms. Upon completion of these interviews, the most qualified firm will be selected and fee negotiations will commence with that firm. If negotiations are not successful with the most qualified firm, then School Code allows the District to negotiation fees with the second choice, etc.

Since the new board will not be seated until April 25th, Kevin Cosgrove recommended that the final selection of an architectural firm be delayed until the May 16, 2005 regular board meeting. This will give the new board an opportunity to interview the three finalists. To that end, the Board president scheduled two special board meetings: May 2, 2005, 6:00 p.m. for the purpose of interviewing the three finalists and May 9, 2005, Special Closed Session, 7:30 p.m. as a follow up meeting. Dr. Barshinger reported that he would meet with Glen Ellyn Village and Park District officials to brainstorm the four site options and discuss pluses and deltas.

- e. Facilities Process with Milestones: Dr. Barshinger presented a draft timeline and project variables for the construction of a new school (**Attachment #4**). He asked the group for feedback regarding the proposed schedule as soon as possible. The Board will have to decide no later than December 2005 whether it plans to pursue a March, 2006 referendum to build a new school.
- f. Board of Education Transition Process: Dr. Barshinger reviewed the draft board policy #2:210 related to the District's school board organizational meeting that will be held on April 25, 2005, 7:00 p.m. at Forest Glen School. (**Attachment #3**).

He also distributed information from IASB on their workshops for new school board members. June 4, 2005, Cantigny was set as a tentative date for the new Board's goal-setting workshop.

- 5. Adjourn Special Meeting: *Mr. Snodell moved and Mrs. McElvain seconded to adjourn the special meeting. Motion carried on a unanimous voice vote.*

Recorded: April 11, 2005

Deborah M. Hoffman, Secretary

Approved: April 18, 2005

John J. Vivoda, *President*