

GLEN ELLYN SCHOOL DISTRICT 41

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Dr. Pi Irwin, Superintendent

Agenda

Glen Ellyn School District 41
Board of Education Regular Meeting
December 16, 2002
7:30 p.m. – Mary J. Luginbill Board Room

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Recognition of Visitors
- 5) Public Hearing, Truth in Taxation: Pursuant to the Truth in Taxation Act, the Board of Education is required to determine the amount of money, exclusive of debt service, public building commission leases and election costs, estimated to be necessary to be raised by taxation for the year 2002 and to give notice of and conduct a public hearing.
- 6) Superintendent's Report
 - Recognition: Hadley Technical Arts teacher Frank Tomaszewicz has been awarded National Board Certification in Career and Technical Education. Mr. Tomaszewicz's competitive submission focused on the instructional program that his District 41 colleagues and students have developed over the decades. The National Board Certification program was begun in 1993—to date, only 16,000 teachers nationwide have achieved this distinction. National Board Certification means that a teacher has been judged by peers as one who is accomplished, makes sound professional judgments about student learning and acts effectively on those judgments and demonstrates a high level of knowledge and skills.
- 7) Board Reports, Requests, and Representatives to Other Agencies
- 8) Public Participation
- 9) Action Items: The Administration recommends approval of the following action items:
 - a) Consent Agenda: The Administration recommends the approval of the following items which are considered routine business by the District 41 Board:
 - 1) Minutes: November 18 regular meeting and closed session; December 2 special meeting and closed session.
 - 2) November Bills and Payroll. The Administration is recommending board approval of the November bills and payroll.
 - 3) 2001-2002 Audit: District 41 follows accepted accounting practices and contracts each year with a Certified Public Accounting firm to audit its finances. The Administration is recommending approval of the 2001-2002 Audit.
 - 4) Budget Development and Calendar: District 41 is committed to a balanced budget and starts each year with a zero-based budget process. Expenditures are determined by student and staffing needs. Many items in the budget reflect long-term commitments, such as salary contracts, capital improvement and equipment leases. The 2002-3 budget was approved in September; now, the district is beginning the budget planning process for 2003-4. The Administration is recommending board approval of the 2003-4 Budget Development and Calendar.
 - 5) Ratification of November 18th Approval of Donation of Surplus Property: At its November 18th meeting, the board approved donating computers, printers and other equipment that is functional but not compatible with the district network. District 41 families who

duals with disabilities who plan to attend the hearing and who require certain accommodations in order to allow them to observe and participate, or who have questions regarding the accessibility of the meeting or facilities, are requested to contact Jeanette C. Kreuz, Assistant Superintendent for Finance and Operations at (630) 790-6413

live in the Parkside apartments will be able to use this equipment. The Administration is recommending board ratification of the donation approval so that the matter can be completed.

- 6) Construction Contract Closeouts: The Administration is recommending acknowledgement of substantial completion of the work on the Unit Vent Replacement at Abraham Lincoln School project.
 - 7) Life Safety Compliance: The Administration is recommending that the District 41 architects, Arcon & Associates file Statements of Compliance with the Regional Office of Education for Life Safety projects that were completed in prior fiscal years.
 - b) Change Order Resolution: During the construction process of the Unit Vent Replacement at Abraham Lincoln School, unforeseen revisions required changes in the contractor work to be performed which resulted in a \$5,000 credit to the District. The Administration is recommending approval of this change order resolution.
 - c) Approval of Copier Lease: District copiers are aging, inadequate to district needs and have been a continuing source of frustration for staff and volunteers due to an unacceptable amount of down time and unsatisfactory service. During December, the district is placing high-speed, high-capacity copiers in each school. The machines are leased from Xerox and include a maintenance agreement that will meet current and future district needs. The Administration is recommending approval of the lease with Xerox Corporation to replace district copiers.
 - d) Approval of Purchase of Grade book Software: The Administration is recommending approval of the purchase of GradeQuick, a grade book software that would meet the expressed needs of all of our teachers and is able to easily integrate with our SDS database.
 - e) Approval of Purchase of Automated External Defibrillators (AEDs): District 41 has the opportunity to purchase AEDs at a 60% discount through a state program. The Administration is recommending that the board approve the use of Medicaid Administrative Outreach funds to purchase AED's for the District 41 schools and Administration Center.
 - f) Disposal of Surplus Property: The Administration is recommending that the Board approve the disposal of equipment that has been identified as no longer usable.
 - g) Adoption of Certificate of Tax Levy: The Illinois School Code requires districts to file a certificate of tax levy at this time, even though the total amount of available property tax dollars has not been made available by the assessor's office. The certificate gives a total amount broken down by the funds used in district accounting. District 41 is under the tax-cap, which limits the increase in total property tax dollars. The certificate of tax levy shows an increase of about 23%, but District 41 anticipates receiving an increase of 7.52%. Tax-cap districts typically over-levy to make sure they will receive all the funds they are entitled to in case new construction exceeds estimates. By law, the county clerk adjusts the levy to the legal limit in April; if a district under-levies, the clerk will not increase it. The Administration is recommending that the board adopt of the Certificate of Tax Levy and tax levy resolutions.
- 10) Items for Information, Discussion or Future Board Approval:
- a) November Monthly Vandalism Report
 - b) November Monthly Enrollment Report
 - c) November Monthly FOIA Report
- 11) Correspondence
- 12) Announcements
- 13) Other Business
- 14) Future Agenda Items
- 15) Adjourn to Closed Session for consideration of information regarding appointment, employment, discipline, performance, or dismissal of an employee, for sale or lease of property, for possible litigation, or to consider collective bargaining negotiation matters.
- 16) Adjournment